

Mary Mother of God Church Children's Religious Education

Registration Instructions 2017 – 2018

WHEN DUE: The registration form, payment and any accompanying documents (i.e. medical forms, baptismal certificates) **MUST BE COMPLETED IN THEIR ENTIRETY AND RETURNED BETWEEN APRIL 1 AND JULY 1, 2016** with the exception of new parishioner registrations. If you are unable to meet this deadline, contact Deacon Chris Conroy at (908) 874-8604 or dre@marymotherofgod.org. Incomplete forms and forms without payment will be returned. With the exception of new parishioner registrations, registration **FORMS RECEIVED AFTER JULY 1 WILL INCUR A LATE FEE OF \$25.**

WHERE TO: Forms and payment may be hand delivered or mailed to the religious education office or parish office. They may also be placed in the religious education collection box in the church gathering space (between April 1 and July 1.) Payment via cash or check only. Make checks payable to "Mary Mother of God Church".

REQUESTED CLASS SESSIONS: ENTER TWO CLASS SELECTIONS FOR EACH CHILD (*unless Home School is 1st choice.*) **FORMS WITH ONLY ONE SELECTION WILL BE RETURNED.** Students are assigned on a first come first served basis **AND** the availability of volunteer catechists. Children of catechists and aides are guaranteed their first choice of session and a waiver of tuition. **CLASS CHANGE REQUESTS ARE ALSO ON A FIRST COME FIRST SERVED BASIS AND AVAILABILITY OF SEATS IN THE REQUESTED CLASS.**

TENTATIVE 2016-2017 CLASS SCHEDULE

<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>
4:15pm to 5:30pm Grades "1 thru 6"*	4:15pm to 5:30pm Grades "1 thru 6"*	5:00pm to 6:15pm Grades "1 thru 8"* <i>*(only 1, grade 8 class available)</i>
7:00pm to 8:15pm Grades "6 thru 8"	7:00pm to 8:15pm Grades "7 thru 8"	-----

**Optional busing available from Auten Rd. School for these sessions for 5th and 6th grade students.*

Home Schooling Option

Home Schooling is only offered for grades 3, 4, 5 and 6. Parents work with their children on a weekly basis. Students meet with the Home School Director four times per year and must attend all sessions. Work books are checked at these sessions and students are expected to complete an approved project. A written test is administered at the end of the year. Home Schooling is **not available** for sacramental prep years 1, 2 and 7, 8.

TUITION & FEES

One child	\$165	Sacramental fee for 1 st Eucharist	\$25	(includes banners, pins, supplies)
Two children	\$210	Sacramental fee for Confirmation	\$60	(includes retreat and robe rental)
Three children	\$250	Optional Busing fee	\$50	
Late Registration	\$25			

All past due balances should be cleared prior to registration for 2017-2018. **If finances are an issue, please contact Fr. Sean or Dcn. Chris as soon as possible so as not to delay registration.** Please make checks payable to "Mary Mother of God Church".

Children with Special Needs or Medication Requirements: To help and protect your child, we need to know if a child has a learning disability or any medical issues such as but not limited to allergies. Please include this information on the reverse of the form. We do not have medical staff on premise. Therefore, if your child may require the administration of an EpiPen, **either** the child must be permitted to self administer or a parent/guardian **must** be present during class time.

Please complete the "*Self Administration of Medication Permission & Release Form*" if the child may self administer. In an emergency, if a parent/guardian may not be present during religious education hours or the child is unable to self administer you must complete the "*Authorization to Administer Epinephrine.*" These forms are available at the religious education office and on the parish website under the religious education "Forms" section. All completed forms must be returned with the registration form.

Mary Mother of God Church Children's Religious Education
Registration Form for the 2017 – 2018 School Year

<i>For Religious Ed Office Use</i>	
Rec'd	_____
Reg. #	_____
Amt. Due	_____
Amt. Paid	_____
Chk # & date	_____
Bal. Due	_____
Bal. Paid.	_____
Chk # & date	_____

FAMILY NAME: _____
(as listed on your parish registration)

Family address: _____

Home phone number: _____

Email address: _____

(This is our primary method of communicating with you. Please print clearly! If you do not have an email ID please enter "no email" and we will send information via US mail)

Father: _____
Last name First name Cell phone number

Mother: _____
Last name First name Cell phone number

EMERGENCY CONTACT: _____
Name Emergency phone number

REQUESTED CLASS CHOICES

Unless Home School is your 1st choice, you must select two choices or form will be returned!

(Assignments based on date fully completed form is received and availability of volunteer catechists.)

1st Child's Full Name	Sex	Birth date
Baptism date & Church/City		
Religious Ed grade completed thru May 2016		
1st Eucharist date & Church/City		
Does your child have special needs or medication? (circle one) Y N (if yes, list details on back of form)		
1st Class Choice	2nd Class Choice	

2nd Child's Full Name	Sex	Birth date
Baptism date & Church/City		
Religious Ed grade completed thru May 2016		
1st Eucharist date & Church/City		
Does your child have special needs or medication? (circle one) Y N (if yes, list details on back of form)		
1st Class Choice	2nd Class Choice	

3rd Child's Full Name	Sex	Birth date
Baptism date & Church/City		
Religious Ed grade completed thru May 2016		
1st Eucharist date & Church/City		
Does your child have special needs or medication? (circle one) Y N (if yes, list details on back of form)		
1st Class Choice	2nd Class Choice	

PLEASE COMPLETE REVERSE SIDE OF THIS FORM

2017 – 2018 Religious Education Registration (continued)

Optional Busing for 5th & 6th grade students from Auten Rd. School for Tuesday or Wednesday 4:15pm sessions

Name	Grade	Day	Fee \$50
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Name	Grade	Day	Fee \$50
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Medical/Special Needs Information *(please complete this section or attach detailed explanation)*

I authorize the Director of Religious Education to share this Medical and/or Special Needs information with the child's catechist and class aide.

Parent/Guardian signature _____